

**SAMPLE (for information only)**

**RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION** OF THE \_\_\_\_ (NAME OF GOVERNMENT BODY) \_\_\_\_ SUPPORTING MARYLAND DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT, NEIGHBORHOOD BUSINESSWORKS PROGRAM FINANCING TO \_\_\_\_ (NAME OF APPLICANT) \_\_\_\_.

**WHEREAS**, the \_\_\_\_ (name of government body) \_\_\_\_ is interested in promoting the revitalization of our community by encouraging the development and/or expansion of for-profit and nonprofit small businesses; and

**WHEREAS**, \_\_\_\_ (name of applicant) \_\_\_\_ applied to the Neighborhood BusinessWorks Program for financing to \_\_\_\_ (describe project) \_\_\_\_ at \_\_\_\_ (address of project) \_\_\_\_; and

**WHEREAS**, this project is located in a State-approved locally designated revitalization area and conforms to the local zoning code; and

**WHEREAS**, the regulations of the Neighborhood BusinessWorks Program require that all projects receiving financing be approved and supported by the appropriate governing body of the locality in which the project is situated; now, therefore,

**BE IT RESOLVED** that the \_\_\_\_ (name of government body) \_\_\_\_ hereby endorses the financing to \_\_\_\_ (name of applicant) \_\_\_\_; and

**BE IT FURTHER RESOLVED** that copies of this Resolution be sent to (Local Chief Elected Official) \_\_\_\_ and to Michael Haloskey, Director, Neighborhood BusinessWorks Program at the Maryland Department of Housing and Community Development, 100 Community Place, Crownsville, MD 21032.

Read and Passed this \_\_\_\_ (day) \_\_\_\_ Day of \_\_\_\_ (month) \_\_\_\_, \_\_\_\_ (year) \_\_\_\_.

I hereby certify that this Resolution is true and correct and duly adopted by \_\_\_\_ (name of government body) \_\_\_\_.

[ Insert authorized signatures and titles ]